

Constitution of the Pakistan Students Association (A Georgia Tech Student Organization)

Preamble

Georgia Institute of Technology holds a significant body of Pakistani students whose number is tending to grow each year. Coming from an entirely different society, these students face tremendous difficulties in settlement and adjustment to American society. These students need an organization that can lend them a helping hand and provide them an occasional family atmosphere to satiate their needs for belonging and association. The proposed association seeks to address these needs and additionally will hold functions that will familiarize the general student body at Georgia Institute of Technology with the rich and varied cultural themes in the Pakistani society.

Article 1: Name

The name of this organization will be "Pakistan Students Association (A Georgia Tech Student Organization)".

Article 2: Purpose

The purpose of Pakistan Student Association will be:

1. To liaise with Pakistani students who intend to come to Georgia Tech and to provide them necessary information and clarification whenever required.
2. To assist arriving Pakistani students in initial settlement and to familiarize them with Georgia Tech and Atlanta.
3. To hold functions and get-togethers, on a regular basis, in order to develop a well-knit Pakistani student community and to provide the students a flavor of home.
4. To represent Pakistan in functions with international orientation.
5. To keep Pakistani students current with affairs at home.
6. To hold events to display the Pakistani art and culture to other Georgia Tech students and faculty members.

Article 3: Members

Section 1

Membership of Pakistan Student Association will be open to all students of Georgia Tech. Besides Pakistanis, students of all other nationalities, who desire to interact with the Pakistani students or learn about Pakistan and its culture, will be welcome to join the organization.

Section 2

All members of the organization in good standing at Georgia Tech will be eligible to vote. One vote per member will be allowed.

Section 3

Members will be required to attend at least one meeting per month besides functions and other recreational events, which will be organized during the study quarter.

Article 4: Officers

Section 1: Duties of Officers

The officers will have the following duties:

A. President

1. The President will preside over all the meetings and functions conducted by the association.
2. The President will be responsible for the smooth functioning of the association.
3. The President will coordinate the activities of the officers of the association.
4. The President will set goals for the association and be responsible for their attainment.
5. The President will liaise with the Student Government and the Student Activities Committee and will further the interests of the association.
6. The President will organize the expenditure of funds of the association and will supervise the accounting and prevention of the misuse of the same.

B. Vice President

1. The Vice President will assist the President in conduct of his or her duties.
2. The Vice President will assume the duties of the President in his or her absence.
3. The Vice President will be responsible for the detail planning of the functions and events.
4. The Vice President will supervise the reception of the fresh arrivals at Georgia Tech from Pakistan and will organize their settlement and systematic orientation.
5. The Vice President will provide necessary assistance and advice to the members of the association who wish to participate in various events.

C. Secretary

1. The Secretary will be responsible to keep an updated list of all the members.
2. The Secretary will organize all the secretarial and bookkeeping pertaining to the organization, and will also do all the typing required.
3. The Secretary will send invitations and other letters pertaining to events and functions.

4. The Secretary will organize written communication with the intending arrivals at Georgia Tech from Pakistan.
5. The Secretary will earmark and arrange places for initial settlement of the new arrivals.
6. The Secretary will carry out all other tasks assigned to him or her by the President.

D. Treasurer

1. The Treasurer will be responsible for maintaining the accounts of the association.
2. The Treasurer will keep check on the expenditure of funds and see that these are not misused.
3. The Treasurer will ensure that all dues are paid on time.
4. The Treasurer will keep the accounts ready for any ordered or scheduled audit and explain discrepancies, if any.

E. Other Officers

Other officer positions may be created as and when the need arises.

Section 2: Election of Officers

1. All officers will be elected for tenure of one year.
2. Elections for all officers will be held in the beginning of the fall semester.
3. No officer will be elected more than twice to the executive committee.
4. To run for an office, a member must be a full time Georgia Tech student in good standing.
5. All members in good standing will be eligible to vote in the elections. One vote will be allowed to each member.
6. A simple majority of voting members will decide the winning candidate.
7. In case of a tie, voting will be postponed until the next meeting. In the interim period, a member designated by the President will hold the vacant office.

Section 3: Removal from Office

1. A written request to remove an officer must be signed by at least three members and submitted to the secretary.
2. The secretary will call a general body meeting within two weeks during the semester and within two weeks of the start of the semester in case the motion is received during semester break.
3. Members must receive an advance notification of at least one week for the no-confidence motion.
4. A two-thirds majority will be required to remove an officer from office.
5. An officer can also resign his/her office by sending a written request to the President.
6. An officer can be also removed from office if, due to events beyond his/her control, he/she is unable to fulfill the responsibilities of the office held. For this purpose, two-thirds vote of the cabinet must vote in favor of the removal. In that case, a vote of the general body of members will not be required.

Article 5: Dues

The dues will be collected once a year in Fall semester. The membership fee will be \$15 per year.

Article 6: Parliamentary Procedures

All business meetings shall be governed by the procedure contained in Robert's Rules of Order.

Article 7: Amendments

1. Any amendment in the constitution must be proposed by at least three members.
2. The proposed amendments will have to be sent to the secretary in writing.
3. The secretary will compile these proposals and a written notification to all members will be made by mail, at least two weeks in advance of any proposed change in the constitution.
4. In the next general meeting, the proposed change will be discussed and a vote will be taken.
5. A quorum of one-fifth of the total number of members will be required at the general meeting voting on a constitutional amendment.
6. A proposed amendment will be accepted if it draws two-thirds of the votes of the present members.
7. Amendments are subject to the approval of the Student Government and the Student Activities Committee of the Faculty Senate.